

Forms Download

Approval Services (Headquarters)

Description	E-Forms with Instruction kit	E-Forms
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Intimation of Director Identification Number by the company to the Registrar DIN services	Form DIR-3C	Form DIR-3C
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Approval Services (Headquarters)

Form for filing application or documents with Central Government	Form CG-1	Form CG-1
Form of intimation of appointment of cost auditor by the company to Central Government.	Form CRA-2	Form CRA-2

Approval Services (Regional Director)

Application for removal of auditor(s) from his/their office before expiry of term.	Form ADT-2	Form ADT-2
Application to Regional director for conversion of section 8 company into company of any other kind	Form INC-18	Form INC-18
Application to Regional Director for approval to shift the Registered Office from one state to another state or from jurisdiction of one Registrar to another Registrar within the same State	Form INC-23	Form INC-23
Memorandum of Appeal	Form ADJ	Form ADJ
Form for filing Application to Central Government (Regional Director)	Form RD-2	Form RD-2
Applications made to Regional Director	Form RD-1	Form RD-1
Application to Central Government for extension of time for filing particulars of registration of creation / modification / satisfaction of charge OR for rectification of omission or misstatement of any particular in respect of creation/ modification/ satisfaction of charge	Form CHG-8	

Form CHG-8

Approval Services (Registrar of Companies)

One Person Company- Application for Conversion	Form INC-6	Form INC-6
	Form INC-24	Form INC-24
Application for approval of Central Government for change of name		
Application to Registrar for obtaining the status of dormant company	Form MSC-1	Form MSC-1
	Form MSC-4	Form MSC-4
Application for seeking status of active company		
Applications made to Registrar of Companies	Form GNL-1	Form GNL-1
Application for grant of License under section 8	Form INC-12	Form INC-12
	Form FTE	
Application for striking off the name of company under the Fast Track Exit (FTE) Mode		
Form FTE		

Change Services

Application for reservation of name	Form INC-1	Form INC-1
	Form INC-3_	Form INC-3
One Person Company - Nominee consent form		
One Person Company - Change in Member/Nominee	Form INC-4	Form INC-4
	Form INC-22	Form INC-22
Notice of situation or change of situation of registered office		
Conversion of public company into private company or private company into public company	Form INC-27	Form INC-27
	Form SH-7	
Notice to Registrar of any alteration of share capital		
Form SH-7		
Particulars of appointment of Directors and the key managerial personnel and the changes among them	Form DIR-12	
Form DIR-		

Return of alteration in the documents filed for registration by foreign company	Form FC-2	Form FC-2
Annual accounts along with the list of all principal places of business in India established by foreign company	Form FC-3	Form FC-3

Charge Management

Application for registration of creation, modification of charge (other than those related to debentures)	Form CHG-1	Form CHG-1
Particulars for satisfaction of charge thereof	Form CHG-4	Form CHG-4
Notice of appointment or cessation of receiver or manager	Form CHG-6	Form CHG-6
Application for registration of creation or modification of charge for debentures or rectification of particulars filed in respect of creation or modification of charge for debentures	Form CHG-9	Form CHG-9
Details of persons/directors/charged/specified	Form GNL-3	Form GNL-3

DIN Forms

Application for allotment of Director Identification Number	Form DIR-3	Form DIR-3
Intimation of change in particulars of Director to be given to the Central Government	Form DIR-6	Form DIR-6
Â Report by a company to ROC for intimating the disqualification of the director	Form DIR-9	Form DIR-9

Incorporation Services

Integrated Incorporation Form Form INC-29	Form INC-29	
Application for reservation of name	Form INC-1	Form INC-1

One Person Company- Application for Incorporation
[Form INC-2](#) Form INC-2

One Person Company- Nominee consent form Form INC-3

Application for Incorporation of Comapny (Other than OPC)
[Form INC-7](#) Form INC-7

Notice of situation or change of situation of registered office Form INC-22

Particulars of appointment of Directors and the key managerial personnel and the changes among them Form DIR-12

Application by a company for registration under section 366 Form URC-1

Information to be filed by foreign company Form FC-1

Compliance Related Filing

Forms for filing Cost Audit Report with the Central Government Form CRA-4

Return of deposits Form DPT-3

Information to the Registrar by Company for appointment of Auditor Form ADT-1

Notice of Resignation by the Auditor
[Form ADT-3](#) Form ADT-3

Statement regarding deposits existing on the commencement of the Act Form DPT-4

One Person Company- Intimation of exceeding threshold Form INC-5

Return of allotment
[Form PAS-3](#) Form PAS-3

Letter of offer Form SH-8

Declaration of Solvency	Form SH-9	Form SH-9
Return in respect of buy-back of securities	Form SH-11 Form MGT-14	Form SH-11 Form MGT-14
Filing of Resolutions and agreements to the Registrar		
Notice of resignation of a director to the Registrar	Form DIR-11	Form DIR-11
ROC Document- ScheduleIV, ScheduleII, MoA and AoA	<u>Form GNL-2</u>	<u>Form GNL-2</u>
Annual Return of a Foreign company	Form FC-4 Form MSC-3	Form FC-4 Form MSC-3
Return of dormant companies		
Persons not holding beneficial interest in shares	Form MGT-6	Form MGT-6

Informational Services

Notice of situation or change of situation or discontinuation of situation,of place where foreign register shall be kept	Form MGT-3	Form MGT-3
Form for filing Report on Annual General Meeting	<u>Form MGT-15</u>	<u>Form MGT-15</u>
Notice of address at which books of account are maintained	Form AOC-5	Form AOC-5
Changes in shareholding position of promoters and top ten shareholders	Form MGT-10	Form MGT-10
Intimation to Registrar of revocation/surrender of license issued under section 8	Form INC-20 Form INC-28	Form INC-20 Form INC-28
Notice of Order of the Court or any other competent authority		

Investor Services

INVESTOR COMPLAINT FORM	Form ICP	Form ICP
SERIOUS COMPLAINT FORM	Form SCP	Form SCP

Provisions Related to Managerial personnel

Form of application to the Central Government for approval of appointment or reappointment and remuneration or increase in remuneration or waiver for excess or over payment to managing director or whole time director or manager and commission or remuneration to directors	Form MR-2	Form MR-2
Return of appointment of MD/WTM/Manager	Form MR-1	Form MR-1

Annual Filing E-Forms

Form for filing XBRL document in respect of financial statement and other documents with the Registrar.	Form AOC-4 XBRL	Form AOC-4(XBRL)
Form for filing annual return by a company.	Form MGT-7	Form MGT-7
Form for filing consolidated financial statements and other documents with the Registrar	Form AOC-4(CFS)	Form AOC-4(CFS)
Form for filing financial statement and other documents with the Registrar	Form AOC-4	Form AOC-4

Refund Form

Application for requesting refund of fees paid.	Form Refund	Form Refund
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Attachments

Application for surrender of Director Identification Number	Form DIR-5
	Form DIR-9
Application for surrender of Director Identification Number	Form DIR-10
Form of application for removal of disqualification of directors	
Circular or circular in the form of advertisement inviting deposits	Form DPT-1

[Form NDH-1](#)

Return of Statutory Compliances

[Form NDH-2](#)

Application for extension of Time

[Form NDH-3](#)

Half Yearly Return

[Form PAS-2](#)

Information Memorandum

[Form PAS-4](#)

Private Placement Offer Letter